

HAT COLLECTIVE FREIGHT POLICY

All pricing includes free freight, except for orders under \$2,000 Net. Monitor arms do not incur a freight charge regardless of order value. Any exceptions are noted in this document.

Orders below \$2,000 Net will incur a freight charged based on the information below.

- There is a \$20 minimum freight charge for orders under \$2,000 net, excluding monitor arm and wall mount only orders.
- All orders requiring a residential delivery will be charged a \$50 handling fee

Height Adjustable Bases, Desktop Converters (Winston, One-Touch), Accessories

- For order value less than \$2,000 net, 12% of net

Storage

- For order value less than \$2,000 net, 12% of net with a \$100 minimum

Seating

- For order value less than \$2,000 net: \$55 per unit

Worksurfaces, when shipped with bases

- For order value less than \$2,000 net, for worksurfaces of up to 60" x 30, \$89 per worksurface and base combination. Any worksurface larger than 60" x 30" will need to be shipped via LTL and cost will be greater

The following products are excluded from free freight over \$2,000 net.

Freight quote required (customerservice@team-hat.com or 800-524-2744)

- Orders for worksurfaces that do not include a base
- Elle
- Ellehaven
- Fiello
- M Series
- Special Order/Custom Product
- Alaska: freight is prepaid to Port of Seattle
- Hawaii: freight is prepaid to Port of Oakland

	LTL: Over \$2,000 NET	LTL: Under \$2,000 NET	Parcel: Over \$2,000 NET	Parcel: Under \$2,000 NET
MONITOR ARMS	Free Freight	Free Freight	Free Freight	Free Freight
BASES	Free Freight	12% of net	Free Freight	12% of net
WORKSURFACES AND BASE COMBO <small>*WORKSURFACES UP TO 60" X 30" 2-LEG BASE ONLY</small>	Free Freight	\$89 per unit	Free Freight	\$89 per unit
DESKTOP CONVERTERS	Free Freight	12% of net	Free Freight	12% of net
ACCESSORIES	Free Freight	12% of net	Free Freight	12% of net
SEATING	Free Freight	\$55 per unit	Free Freight	\$55 per unit
STORAGE	Free Freight	12% of net, \$100 minimum	Not available	Not available
WORKSURFACES <small>*STANDARD FINISHES AND SIZES</small>	Call for quote	Call for quote	Call for quote	Call for quote
ELLE ELLEHAVEN FIELLO M SERIES	Call for quote	Call for quote	Call for quote	Call for quote
CARTS	7% of net	7% of net	7% of net	7% of net
WALL TRACKS	Free Freight	Free Freight	Free Freight	Free Freight
SPECIAL ORDER CUSTOM	Call for quote	Call for quote	Call for quote	Call for quote

DELIVERY

Seller reserves the right to reasonably charge the buyer for all non-standard delivery requirements which may include but are not limited to:

- Consolidation and delivery on the same truck
- Expedited or air freight
- Special shipping or packaging methods
- Liftgates/forklift
- Delivery outside of normal hours
- Inside delivery
- Redelivery, notification, etc.
- Improper refusal of product
- Detention charges
- Street unloads
- Redirection of product
- Storage past acknowledged ship date

WILL CALL

Bay Area orders require will call. Freight surcharge of 5% of net applied if shipping required within the Bay Area.

Will Call orders will have a confirmed pick up date. Customers will have three (3) business days from notification to pick up their order. If the order is not picked up within this time frame, storage charges may apply.

TAXES AND DUTIES

Buyer shall be responsible for all taxes and duties which result from the transfer of title or sale or delivery of the Goods & Services purchased hereunder. Taxes may not be applied if a valid and correct tax exemption certificate is furnished to Seller prior to shipment.

CANCELLATIONS

Purchase Orders may not be changed or canceled, in whole or in part, without prior written consent of Seller. Changes or revisions must be clearly indicated on the new Purchase Order and may affect delivery dates. Expenses incurred because of changes will be charged to the Buyer as customer. In the event of cancellations, the customer will be liable for reasonable cancellation charges established by Seller. Charges may be incurred by Buyer for the entire amount of the order. Orders for customized products, custom finishes or applying Customer's Own Material (COM) may not be canceled. All such custom orders are final and non-refundable.